

**MINUTES OF THE 7<sup>TH</sup> MEETING OF CENTRE FOR INTERNAL QUALITY ASSURANCE(CIQA) HELD ON 15 FEB. 2023 IN SITAPURA CAMPUS AT 3:00 PM IN HYBRID MODE**

The following members of the committee attended the meeting:

1. Prof. (Dr.) H L Verma, President	Chairperson
2. Prof. Vaishali Sharma, Dean Management and Pro-VC	Member
3. Dr. RenuBagoria, Professor & Head, CS	Member
4. Dr. Ankush Sharma, Associate Professor & Head, Education	Member
5. Dr. Shilpi Khandelwal, Professor, Management	Member
6. Dr. Manju Gupta, Associate Professor, Education	Member
7. Dr. Jaya Sinsinwar, Assistant Professor, English	Member
8. Mr. Suraj Yadav, Assistant Professor, CS	Member
9. Mr. Tanmay Pattanayak, Registrar & CoE	Member
10. Mr. Dharmraj Sharma, Finance Officer	Member
11. Ms. Nirmal Bhatnagar, Professor, Dept. of JMC, JIMS Rohini, Delhi	External Member
12. Dr. N.K. Sharma, Professor, (Retd.) UOR	External Member
13. Dr. Shweta Bhatia, Director, SDLOE	Member Secretary

Dr. Jaya Sinsinwar, Asstt Prof.(English) could not attend meeting

The President extended his hearty welcome to all the members and thanked them for sparing their valuable time for attending the meeting.

Thereafter the following agenda items were taken up for discussions:

**Item No.7.1 To consider and approve the minutes of the 6<sup>th</sup> meeting held on September 22, 2022**

**Resolution:** The minutes of the 6<sup>th</sup> meeting of the CIQA held on September 22, 2022 were considered and approved.(*Annexure – 1*)

**Item No.7.2 To consider and approve the Action Taken Report of 5<sup>th</sup> meeting held on January 09, 2020 of CIQA.**

**Resolution:** The Action Taken Report of 5<sup>th</sup> meeting held on January 09, 2020 was considered and approved.(*Annexure – 2*)

**Item No.7.3 To consider and approve various initiatives to be taken by CIQA for maintaining Quality for ODL/ OL 2023-24.**

**Resolution:** As the University has submitted proposal for both ODL and OL mode, the various initiatives i.e. integration of technology into curriculum delivery, quality of SLM and E-Learning material, appropriateness of the staff required were discussed to ensure quality and student friendly delivery.



**Item No. 7.4 To consider and approve the list of staff required / appointed for School of Distance Learning and Online Education.**

**Resolution:** As per the programs approved, the requirement of staff was considered and recommended to BOM for approval. *(Annexure – 3)*

**Item No. 7.5 To consider the programs to be applied to UGC DEB to run under ODL/OL w.e.f. Academic Year 2023-24.**

**Resolution:** The committee considered and approved the following programs which are going to be applied to UGC DEB to run under ODL/OL w.e.f. Academic Year 2023-24 –

1. MBA
2. MCA
3. BBA
4. BCA
5. B.Com.
6. B.A.
7. BA(JMC)
8. MA(JMC)

**Item No. 7.6 To consider the syllabus of all the UG and PG programs applied to run under ODL/ OL mode.**

**Resolution:** The syllabus for all the UG and PG programs applied to run under ODL/ OL mode were considered and recommended to Academic Council for approval. *(Annexure – 4)*

**Item No. 7.7 To consider and recommend the Examination Regulations and Assessment Criteria for ODL / OL 2023-24 to Board of Management for approval.**

**Resolution:** The Examination Regulations and Assessment Criteria for ODL / OL 2023-24 were considered and recommended to the Board of Management for approval. *(Annexure – 5)*

**Item No. 7.8 To consider and approve the Academic Calendar of ODL/ OL 2023-24.**

**Resolution:** The Committee unanimously considered and approved the Academic Calendar of ODL/ OL 2023-24. *(Annexure – 6)*

**Item No. 7.9 To review and recommend to Academic Council the approval of PPRs of various programs.**

**Resolution:** The Committee recommended to Academic Council PPRs of various programs for approval. *(Annexure – 7)*

**Item No. 7.10 To recommend to Academic Council for approval of SLM and E-Learning resources.**

**Resolution:** The SLM and E-Learning material were reviewed and recommended to Academic Council for approval. *(Annexure – 8)*




**Item No. 7.11 To consider and recommended to BOM for allocating space of the Academic block A and B for running the ODL/OL Programs.**

**Resolution :** The committee unanimously considered and recommended to BOM for approval the allocation of space as per requirement of the Academic Block A and B for running the ODL/OL Programs.


**Item No. 7.12 Any other item/s with the permission of the chair.**

**Resolution:** No other item was taken apart from the main agenda

The meeting ended with vote of thanks who all members present.

  
**Prof. H.L. Verma**  
Chairperson

15.02.2023

  
**Dr. Shweta Bhatia**  
(Member Secretary)